

Manual

tennet Test Facility

April 2005
EKC

Version 1.0: 6 June 2005 Release

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Introduction

This is the manual of the tenner Test Facility. In this manual you will find the usage of this tool. You will find a description how to use the tenner Test Facility step by step. This manual is very useful during the process of certification. Every new release this manual will be updated so you will find here the most recent information.

This manual will describe all functionality in separate chapters. In this chapter you will find first general information. Next every screen will be explained and all functionality will be explained to you by describing every part of the screens.

tenner hopes to be at your service with this manual and to make the tenner Test Facility more easy to use.

We wish you all the best to certify yourself.

Het Edine Kenniscentrum Team

1. CPS connection

For the usage of the tennet Test Facility you will have to make an external connection to the tennet CPS network: <http://edi.testfac.tennet>. The IP-address of the webserver is 193.177.238.116 on port number 80. When required you have to make changes on your router and/or firewall. These changes can be made by your ICT supporting department.

For the new tool you have to use the URL name. This is always possible when you are using the external DNS of tennet. Another possibility is to change your host file of Windows. Please contact your ICT department for more information.

Overview:

url <http://edi.testfac.tennet>

port 80

IP-adress 193.177.238.116

Emailadress: 871686722234@cps.testfac.tennet

For certification of Reconciliation you will have to add the next data to your DNS:

url [http://edine.testfac.tennet/ediprd/cndInmenu\\$.startup](http://edine.testfac.tennet/ediprd/cndInmenu$.startup)

poort 80

ip-adres 193.177.238.185

emailadres 871686722227@cps.testfac.tennet

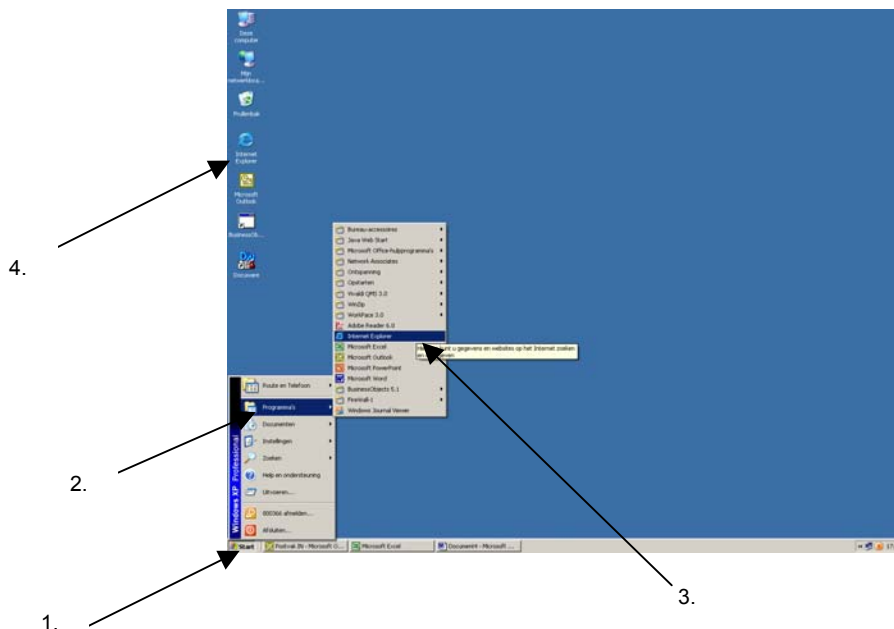
2. Login

2.1 General

When you login the tennet Test Facility you can start to certificate your processes and roles. First you make a connection to the Test Facility using Internet Explorer. Then you login using you EAN number and password. You have received your password by mail or email from tennet.

2.2 Opening the tennet Test Facility

Open Internet Explorer using Start / Programs/ Internet explorer.

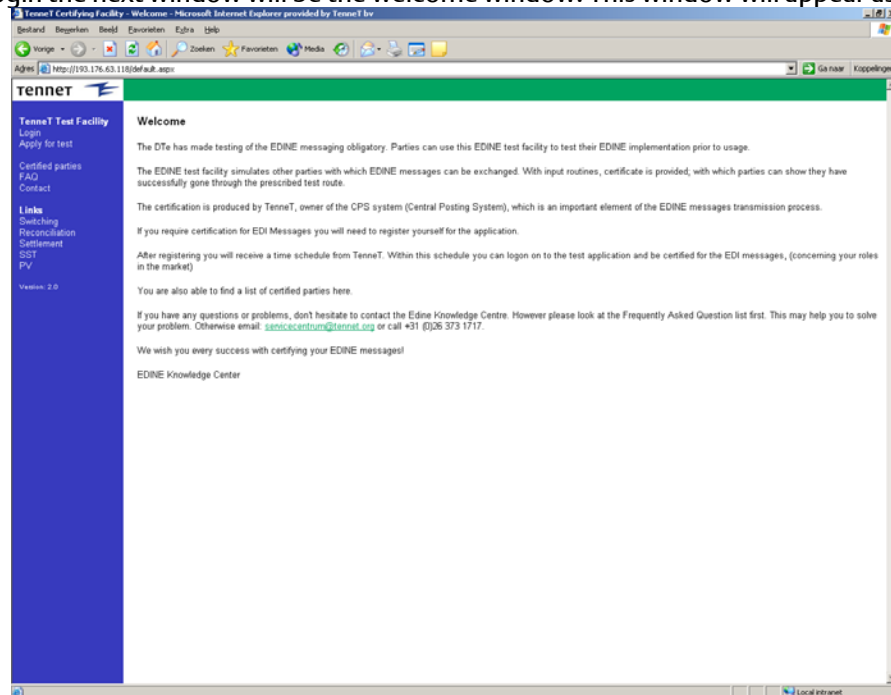


1. Click on start using your left mouse button.
2. Select programs by pointing your mouse pointer on Programs. A submenu will appear.
3. Select from this submenu "Internet Explorer" and click on this Icon once using your left mouse button. The internet Explorer will be opened.
4. It's also possible that the "Internet Explorer" icon is already on your desktop. You are able to open the Internet Window by clicking your left mouse button twice very quickly.

Next please enter in the Internet Explorer window the following address : <http://edi.testfac.tennet>

2.3 Welcome

After your login the next window will be the welcome window. This window will appear as follows:



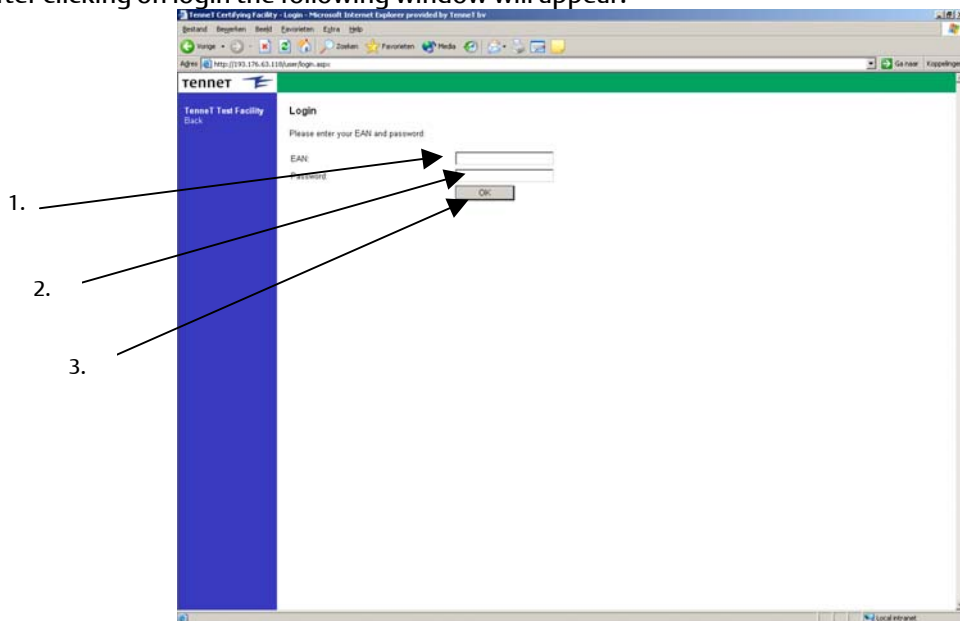
In this window you will find the following options and links:

1. Login
 - When you click on this link the window will open on which you can log in the tenneT Test Facility with your EAN code and password. (Paragraph 2.4).
2. Apply for test
 - Clicking on this link will bring you into the "Apply for Test" window. In this window you can apply yourself to certify your company for the usage of EDINE messages.
3. Certified Parties
 - This link will show you an overview of all parties which are already certified for a certain role.
4. FAQ
 - This link will show you a list of Frequently Asked Questions. This list can help you to solve problems or answer questions that will occur on your certifying process. Please read this list first before contacting the Service centre of tenneT.
5. Contact
 - When you have any question or remark you can email them using the window "Contact". Your question or remark will be answered as soon as possible.
6. Links: Switching
 - When you click on this link you are going to test the Process of Switching from Balance Supplier. This Process will not be supported by the tenneT Test Facility, but by the other Test Facility. This link will direct you to this part. This part is not supported by this manual.

7. Links: Reconciliation
 - Testing Reconciliation can be done by clicking on this link. You will be directed to the other Test Facility. This part is not supported by this manual.
8. Links: Settlement
 - Testing Settlement can be done by clicking on this link. You will be directed to the other Test Facility. This part is not supported by this manual.
9. Links: SST
 - Testing Single Side Transactions can be done by clicking on this link. You will be directed to the other Test Facility. This part is not supported by this manual.
10. PV
 - This link will direct you to tests which you need to do to be (fully or partly) certified as PV . This will also take place in the other Test Facility and will not be supported by this manual.

2.4 Login

After clicking on login the following window will appear:



1. Enter your EAN code.
2. Enter your password.
3. Click on "OK". You are now entering the tennet Test Facility.

When you have entered a wrong EAN code or password, you will see the next following text: "Invalid EAN or Password". Check your EAN code and re-enter your password. Beware: The password is Case-Sensitive.

2.5 Apply for test

Clicking on the link "Apply for test" the next window will appear:

The screenshot shows a web browser window titled "TenneT Certifyng Facility - Apply - Microsoft Internet Explorer provided by TenneT bv". The address bar shows "http://193.176.63.118/apply.aspx". The page content includes a blue sidebar with "TenneT Test System Stack" and a main white area titled "Apply for the Test Facility". The form is divided into two sections: "Market Party Information" and "Contact Information". The "Market Party Information" section has fields for "EAN", "Company name", and a "Send" button. The "Contact Information" section has fields for "Address", "Zipcode", "City", "Contact person", "Email", and "Phone number". A "Send" button is also located at the bottom of the form. Numbered arrows (1-9) point to these fields and buttons.

You will see on the screen the following data:

Market Party Information

1. EAN.
 - Enter your EAN code here.
2. Company name:
 - Enter your company name in here.

Contact Information

3. Address:
 - Please enter your address in the field. This will be streetname and house number
4. Zipcode:
 - Please enter your zipcode in this field.
5. City:
 - Enter the name of the city of your company in this field.
6. Contact person:
 - Please enter the first and last name of the contact person of the company. This is the person who is responsible for the Certification within your company.
7. Email:
 - Please fill in the email address of your contactperson.
8. Phone number:
 - Please enter the phone number on which the contact person can be called by TenneT.

9. Send Application:

- When you click on this button your application will be send to tennet.

2.6 General Navigation

Here you can find a description of the general navigation of the tennet Test Facility. You can find the following option in the blue menu next to the tennet Test Facility.

Tennet Test Facility : The name of the Test Facility.

[Back](#) : With this link you can go back to the previous opened window.

[Change role](#) : By clicking on this link you will return to the window "Select Role". Described in Paragraph 3.2.

[Settings](#) : Using this link you can adjust your personal settings. A description of this screen can be find in Paragraph 3.4.

[Certified parties](#) : If you click on this link you will see an overview of all certified parties. A description of this screen can be find in Paragraph 4.2.

[FAQ](#) : With this link you will find a list of Frequently Asked Questions.

[Contact](#) : To email directly to the tennet Service group click on this link. A description of this screen can be find in Paragraph 4.3

[Logout](#) : When you click on this link you will leave the tennet Test Facility.

Logged in

[Party:](#)

8716867222371

Testteam Joost

[Release:](#)

June 6, 2005

[Role:](#)

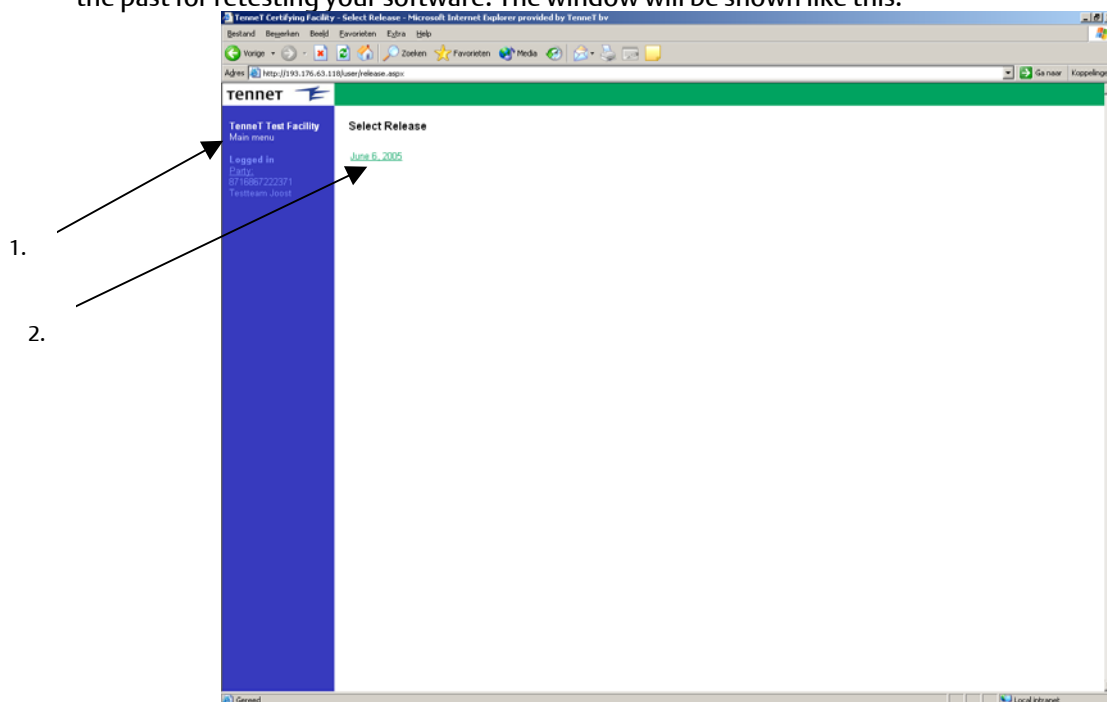
Metered Data Responsible

The data above shows you which party you are, which release you have chosen and which role you have chosen to certify at that moment.

3. Certification

3.1 Select Release

When you have entered the tennet Test Facility by logging in you can choose the release for which you want to be certified. Every release there is will be shown. Previous and current releases. By clicking on the description of the release you will enter the Release. You can (if applicable) choose release from the past for retesting your software. The window will be shown like this:

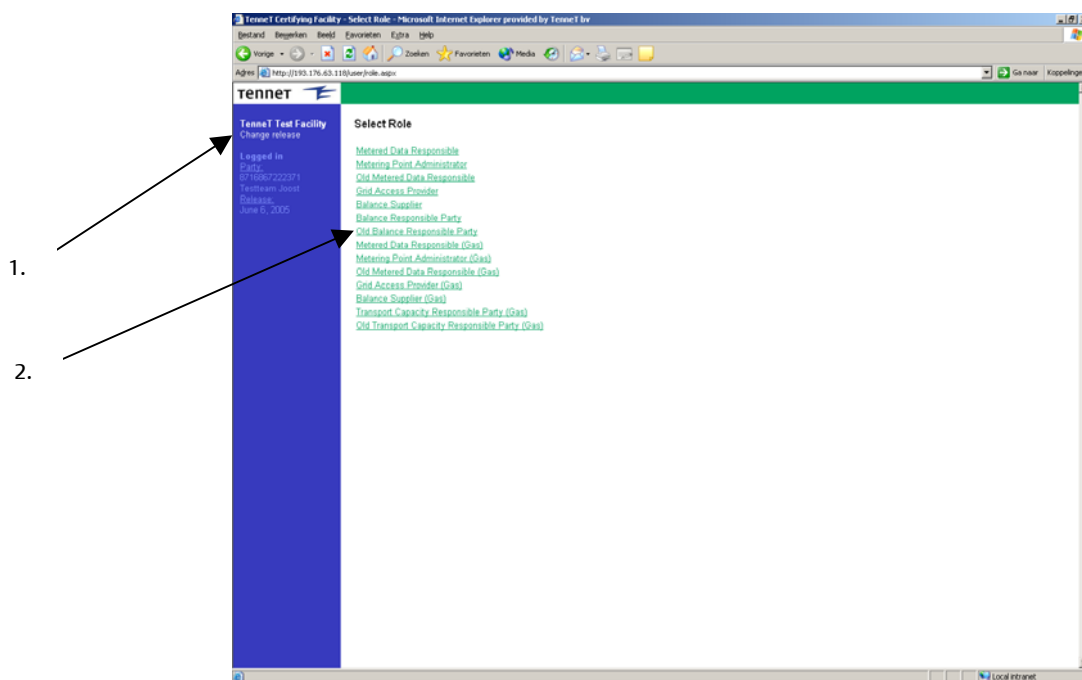


In this window you will have the next options:

1. Main Menu
 - When you click on this link you will return to the Welcome Window. You can find the description in paragraph 2.4.
2. Select Release
 - This link opens the next window: Select role described in paragraph 3.2.

3.2 Select Role

In this screen you can choose a role for which you want to be certified. Every role will be show which you have applied for. The roles will be shown as a link as you can see in the window shown on the next page. When you click on this link the window "Processes" will be opened for the specific role.

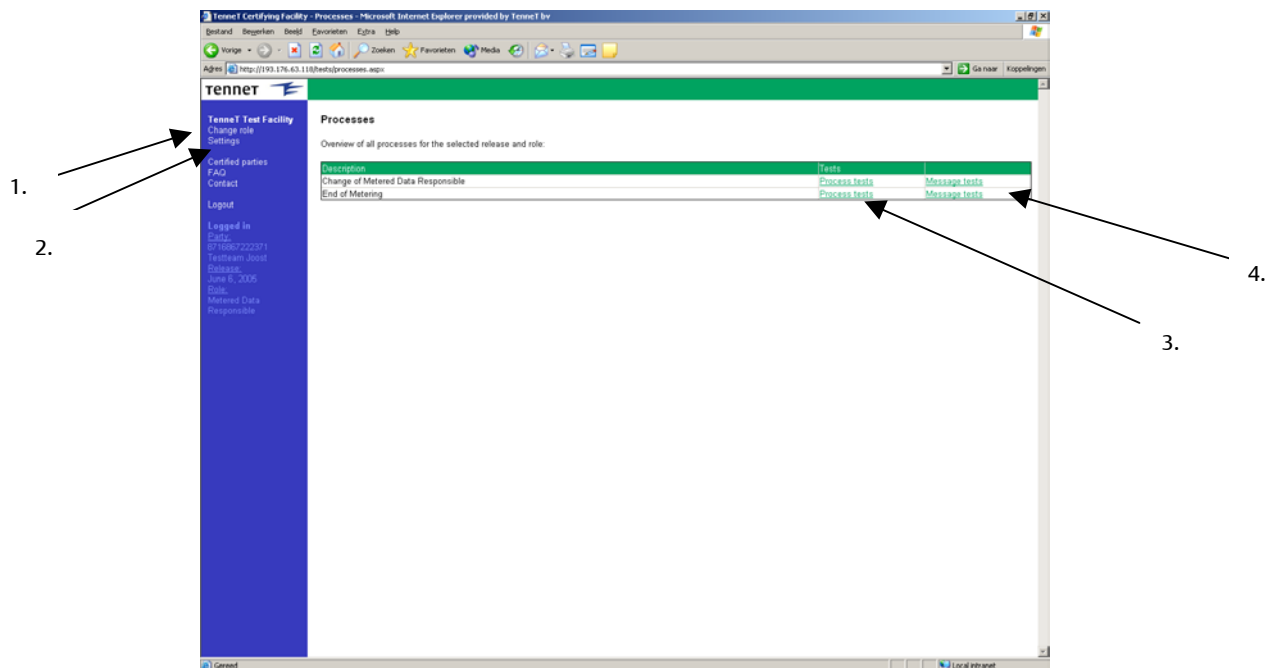


1. Change Release
 - When you click on this link you will return to the window "Select Release" as described in paragraph 3.1.
2. Select Role
 - When you click on the name of the role the window Processes will be opened.

3.3 Processes

One rol can have one or more processes. When you have chosen a role you will see all processes which are valid for this role. Processes which are not part of your chosen release will not be shown in this window. A process has two different tests: A process Test and a Message Test. These you are able to find next to the processes. When you click on the link at a process the window opens which will show you all tests for the specified process. Please first test your message tests and the your process tests.

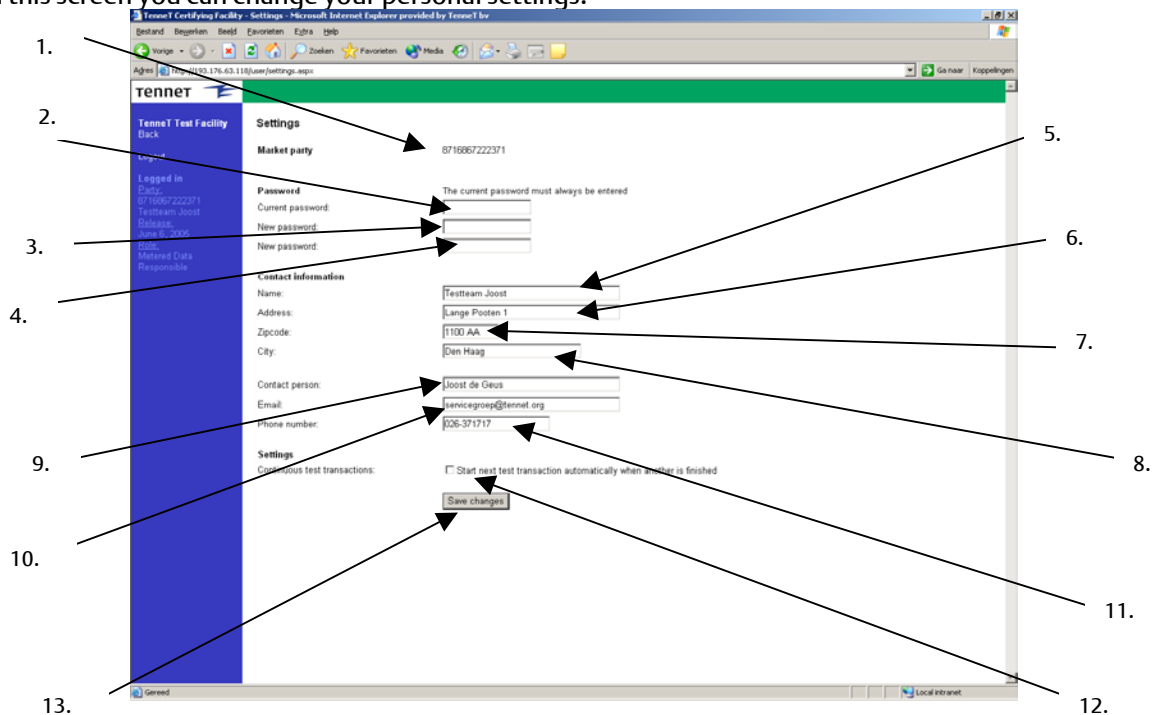
The window will be shown on the next page:



1. Change Role
 - When you click on this link you can change your role. The window "Select Role" as described in paragraph 3.2 will appear.
2. Settings
 - This link will open the window Settings as described in paragraph 3.4.
3. Process Tests
 - When you click on this link behind the process the window "Process Test transactions" will appear as described in paragraph 3.5.
4. Message Tests
 - When you click on this link behind the process the window "Message Test transactions" will appear as described in paragraph 3.6.

3.4 Settings

In this screen you can change your personal settings.



1. Market Party

- In this field your EAN code will be shown.

Password

2. Current Password

- When you want to change your current password, you have to enter first your current password before changing it into a new password.

3. New Password

- In this field you enter your new password.

4. New Password (Verification)

- Enter your new password again for verification. This field protects you for making typing mistakes for your new password.

Contact Information

5. Name

- In this field you can change the name of your company.

6. Address

- In this field you can change the address of your company.

7. ZipCode

- In this field you are allowed to change the ZIP code of your company.

8. City

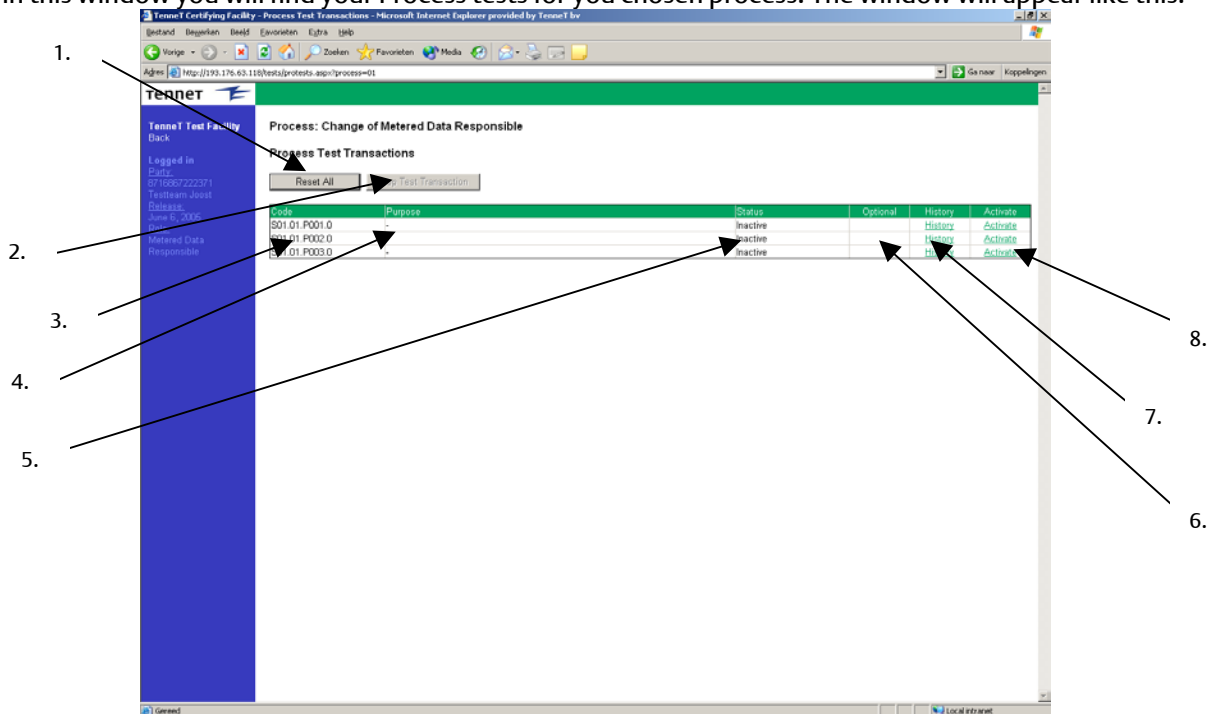
- This field shows your City. You can change it if necessary.

9. Contact person

- This field show your contact person for tennet. You can change it here if you wish.
10. Email
- This field shows the email address of your contactperson. Also you can change it over here.
11. Phone number
- This field shows the phone number on which tennet can reach your contactperson. Change it over here if you wish.
12. Continuous test transactions
- When you set this field you are able to test all Testtransactions for one process after each other. All the inactive tests will be activated when the previous has finished.
13. Save Changes
- When you have made your changes you have to store them using the save button. When you leave the window without saving, all changes will be lost.

3.5 Processtests

In this window you will find your Process tests for you chosen process. The window will appear like this:



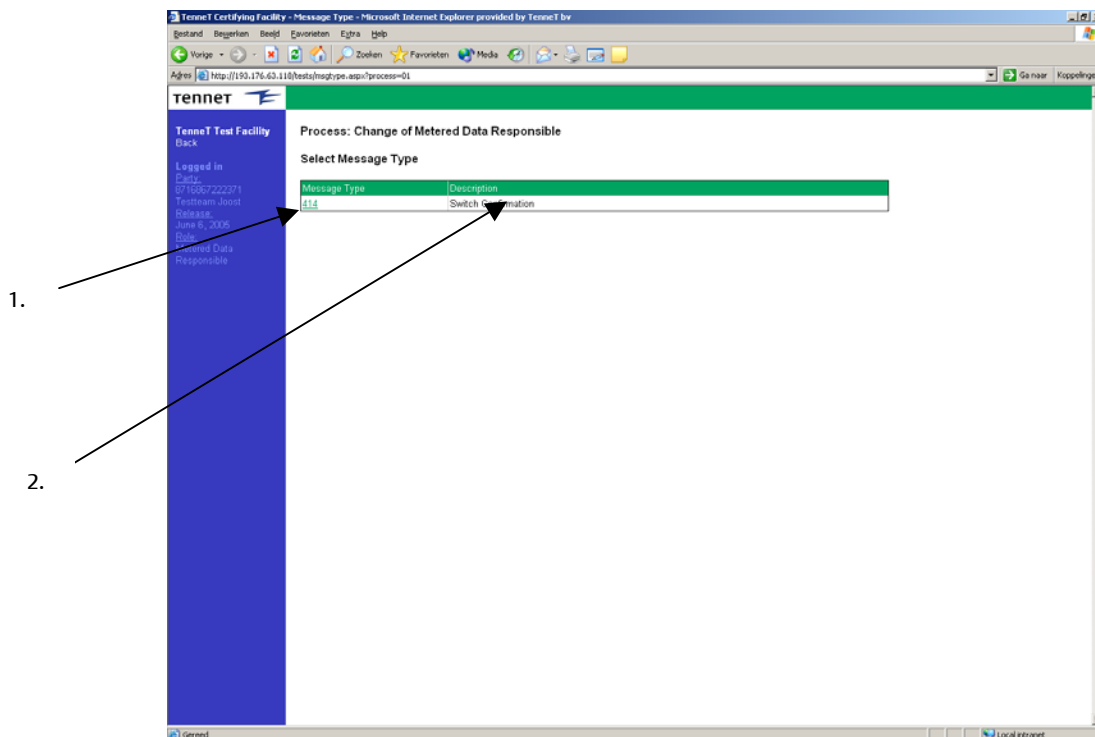
1. Reset All
 - When you click on this button the status of all test transaction within this window will become "Inactive".
2. Stop Test Transaction

- Using this button you can stop your active Testtransaction in this window. The status will become "Inactive".
3. Code
 - This is the code of the test transaction.
 4. Purpose
 - This will describe the functional purpose of the test transaction.
 5. Status
 - De status van de test. Deze kan zijn: Succesfull, Ended with failures, Active of Inactive.
 6. Optional
 - If this field is filled then this Test transaction is optional for certification.
 7. History
 - When you click on this link, you are able to view the history of this test transaction. A description can be found in paragraph 3.9.
 8. Activate
 - When you click on activate the test transaction will be activated. Depending on the test you will receive a message or you have to sent one yourself.

N.B. When you have set continuous testing on the window settings to on, you only have to activate the first process.

3.6 Select Message Type

When you have chosen for Message Tests in the window as described in paragraph 3.3 the next window will appear:

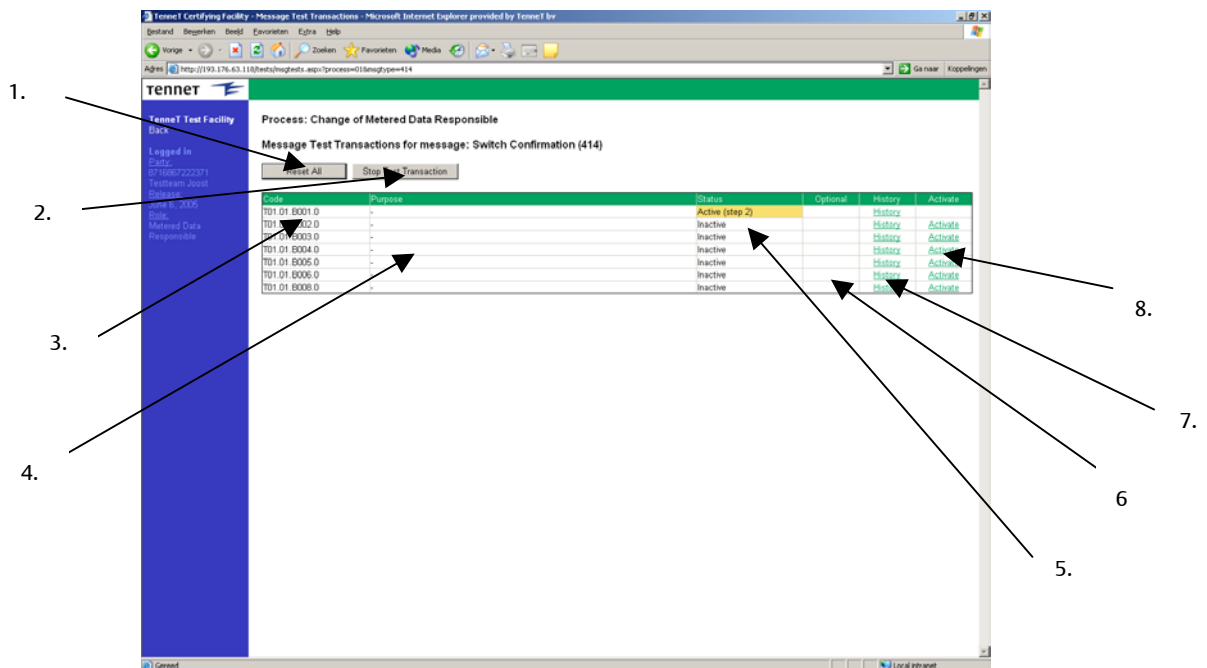


In this window the messages will be show which are valid for your chosen role and release.

1. Type Message
 - Click on the message you want to certify yourself for.
2. Description
 - This is the description of the message.

3.7 Message Test transaction for message

When you have chosen your message in the previous paragraph the next window containing the test transactions will be shown.



9. Reset All

- When you click on this button the status of all test transaction within this window will become "Inactive".

10. Stop Test Transaction

- Using this button you can stop your active Testtransaction in this window. The status will become "Inactive".

11. Code

- This is the code of the test transaction.

12. Purpose

- This will describe the functional purpose of the test transaction.

13. Status

- De status van de test. Deze kan zijn: Succesfull, Ended with failures, Active of Inactive.

14. Optional

- If this field is filled then this Test transaction is optional for certification.

15. History

- When you click on this link, you are able to view the history of this test transaction. A description can be found in paragraph 3.9.

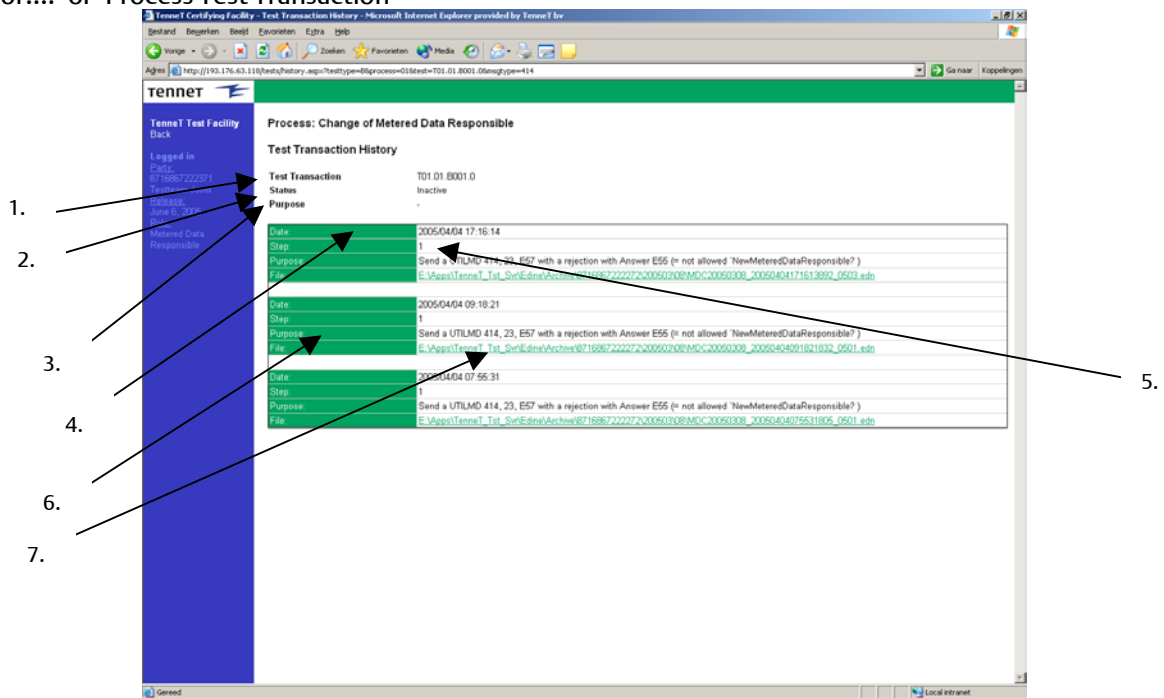
16. Activate

- When you click on activate the test transaction will be activated. Depending on the test you will receive a message or you have to sent one yourself.

N.B. When you have set continuous testing on the window settings to on, you only have to activate the first process.

3.8 Test Transaction History

This window will appear when you have clicked on history in the window "Message Test Transaction for...." or "Process Test Transaction"



1. Test Transaction
 - The code of the Testtransaction will be shown.
2. Status
 - This is the status of the selected Test transaction.
3. Purpose
 - The functional purpose of the Test transaction.
4. Date
 - The date and time of activating the Test transaction.
5. Step
 - The step within the Test transaction. One test transaction can contain one or more steps.
6. Purpose
 - The purpose of the step in the Test transaction.
7. File
 - Clicking on this link allows you to view the messages contents. For example you can trace errors by using this option.

3.9 Message Contents

Via the link "File" on the previous paragraph you can see the contents of your message and detect errors which might have occurred during your tests.

4. Other Windows

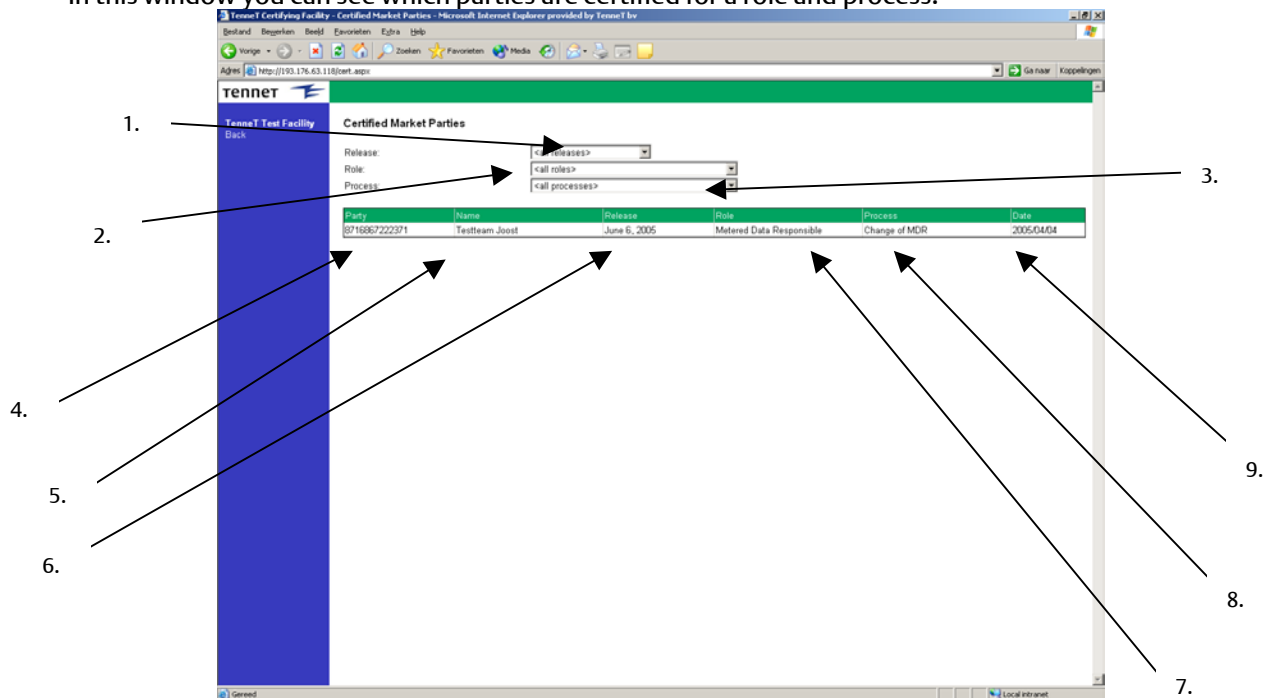
In this chapter the other windows of the tennet Test Facility will be described.

4.1 FAQ

In this window you will find an overview of the Frequently Asked Questions. These questions and answer can help you to solve problems during your Certification period.

4.2 Certified Parties

In this window you can see which parties are certified for a role and process.

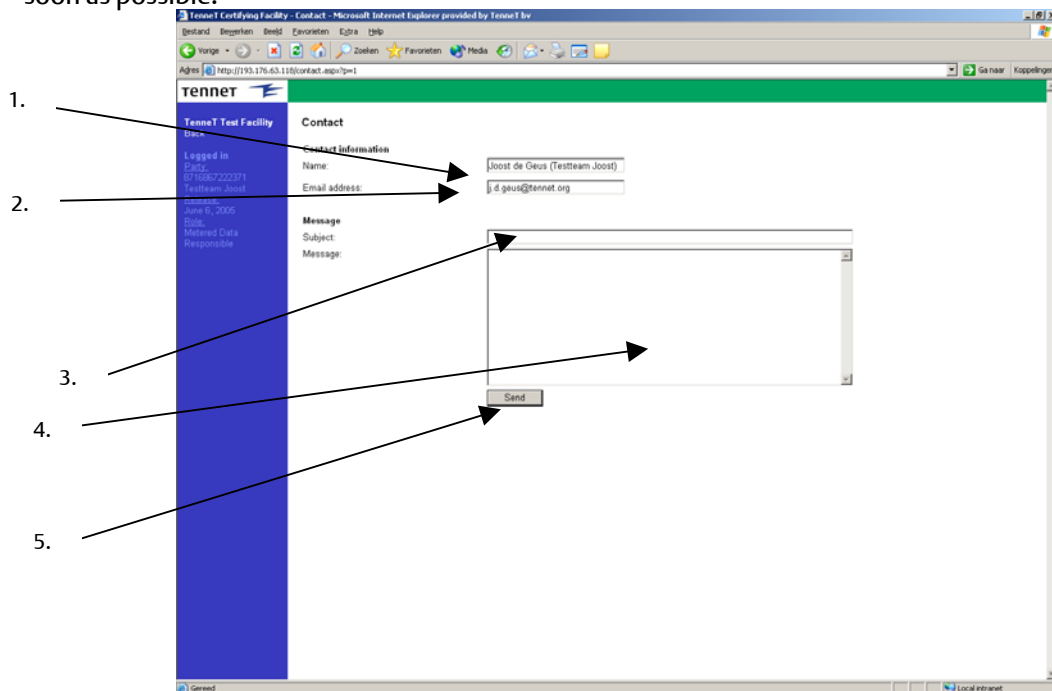


1. Release
 - By this drop down list you can choose your release by making a selection of the available releases.
2. Process
 - Using this drop down list you can choose for which process you want to view the certified parties.
3. Role
 - For the chosen process you can choose which role you want to look at.
4. Party
 - In this field the ean code of the party will be shown.
5. Name
 - The name of the certified party.

6. Release
 - The name of the release.
7. Role
 - The name of the role of the certified party.
8. Process
 - The name of the certified process of the party.
9. Date
 - The date of certification of the party .

4.3 Contact

In this window you can ask questions to tennet by email. The tennet service Group will reply to you as soon as possible.



Contact Information

1. Name
 - Enter your name in this field. As a standard the name of the contact person as set in the window "Settings" is entered. You can change this also in this field if you wish.
2. Email Address
 - In this field please enter the email address on which you want to receive you reply from tennet. As a standard the email address of the contact person as set in the window "Settings" is entered. You can change this also in this field if you wish.

Message

3. Subject
 - Enter the subject of your email in this field.
4. Message
 - Enter the content of your message in here.